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SATISFACTORY ACADEMIC PROGRESS

In order to maintain eligibility for Title IV Aid programs, students must meet the following Satisfactory Progress standards.

All matriculated students pursuing an approved program at YOK are required to maintain satisfactory academic progress toward graduation, which in this institution is defined as being in good academic standing as detailed below. Students admitted and enrolled at YOK must attend on a full time basis.

The SAP standards required for students receiving Title IV federal financial aid are one and the same for all matriculated students at YOK. Satisfactory academic progress at YOK has two principal components: a qualitative standard and a quantitative standard:

- Qualitative Standard

In pursuit of graduation, the student must achieve a cumulative grade point average (GPA) of 2.0 (the equivalent of a "C" average) or better. Students' records are evaluated at the end of each semester and are expected to maintain a minimum cumulative GPA of at least 2.0.

Semester grade point averages shall be calculated according to the following numerical equivalents:

A	**Excellent**	**4.0**
A-		**3.7**
B+	**Good**	**3.3**
B		**3.0**
B-		**2.7**
C+	**Average**	**2.3**
C		**2.0**
C-		**1.7**
D	**Poor**	**1.0**
F	**Failing**	**0.0**
I	**Incomplete**	**Not counted in GPA**
W	**Withdrawn with Permission**	**Not counted in GPA**

YESHIVA of KASHO

- Quantitative Standard

  - Maximum Timeframe

A student must make sufficient progress through the academic program to complete the 156 credit, five year undergraduate program, within a time period of not more than twelve semesters (six years).

  - Pace of Completion

Full time students must successfully complete 67% of the normal attempted credits per semester, with a maximum attempted credit ceiling of 233 credits.. The chart below illustrates the maximum completion time with the number of credits students must earn by the end of each semester:

Semester	1	2	3	4	5	6	7	8	9	10	11	12	13
Credits Earned	12	24	36	48	60	72	84	96	108	120	132	140	156
Max Credits Attempted	18	36	54	72	90	108	126	144	162	180	198	209	233

At the end of each semester, students' academic files are evaluated to determine if the students are making satisfactory academic progress. As part of the evaluation, a student's earned credits are divided by the student's attempted credits to determine if the student is progressing through the five- y e a r academic program at a pace sufficient to complete the program within the maximum time frame. If the number of credits earned divided by the number of credits attempted is 67% or greater and the student has earned at least the number of credits that appears in the chart above that corresponds to his semester of attendance, he is determined to be making satisfactory progress.

YESHIVA of KASHO

Federal Financial Aid Warning And Academic Probation

For continued eligibility for federal financial aid program, if a student who had been making satisfactory progress, falls below the satisfactory progress standards, he will be given a financial aid warning during which time he maintains federal financial aid eligibility. The warning period will last for one semester. During the federal financial aid warning period, the Rosh Yeshiva will counsel the student and attempt to improve the student's performance by providing various student services that might include special tutoring, a new study plan or a scheduling accommodation. If after this federal financial aid warning period satisfactory progress standards are still not met, the student will be notified that he will be terminated from financial aid. He will be notified that he has the option of appealing his lack of satisfactory academic progress. Procedures for filing an appeal are described in the section below. If the student successfully appeals the lack of satisfactory progress after the financial aid warning he will be placed on academic probation for one semester.

The Rosh Yeshiva will monitor the student during the period of probation and will devise a study plan to enable the student to improve his academic standing. This may involve conferences with the student and his instructors. If during the probation period the student's academic performance improves and the student's progress is within satisfactory academic progress standards, the probationary status will terminate.

If after the period of probation, the student's academic performance still fails to meet the academic progress standards of the institution, he will be subject to academic discipline, which may include expulsion or suspension from the institution, and will be ineligible to receive Title IV federal financial aid.

Reinstatement

When it is determined, by examining his progress for the semester, that a student who was not making satisfactory progress has improved his average and attained sufficient credits to bring his total to the appropriate number for the semesters completed, the student will be notified that he may once again receive aid from Title IV programs.

Incompletes and Withdrawals

If a student has not completed all required course work, he may have up to six months, at the

discretion of the instructor, to complete the work. If it can be determined that, without passing this course, the student will be in compliance with Satisfactory Progress standards, the incomplete will not be considered to affect his average or his satisfactory progress in that interim. If it is determined that, without passing this course the student will not be in compliance with satisfactory progress standards, the student's faculty advisor will meet with the Rosh Yeshiva to discuss the situation. If they are able to determine that the student is making efforts in good faith to complete the missing work, they may allow him to retain the status of satisfactory progress in the interim.

Students who withdraw or fail to complete a course, and obtain the Dean's approval for the withdrawal may have the course recorded as Withdrawn Without Penalty. This grade will not be counted in the student's GPA. However, the course(s) will be counted towards the student's number of credits attempted. Students who withdraw or fail to complete a course without the Dean's approval will receive a failing grade for the course and the grade will be counted in the student's GPA. The course credits will also be counted as credits attempted.

Transfer Credits And Satisfactory Progress

Transfer credits are not included in the GPA calculation; however the credits accepted are counted toward both the number of attempted credits and the number of credits earned by the student.

Appeals Process; Mitigating Circumstances

A student who wishes to appeal a determination of probationary status, lack of satisfactory progress, or similar issues may appeal in writing to the Rosh Yeshiva. The Rosh Yeshiva will consider all relevant information i.e. mitigating circumstances such as illness or death in the immediate family or other unusual situations such as divorce or unemployment. The Rosh Yeshiva will consult with faculty members as appropriate.

The Rosh Yeshiva's decision will be conveyed to the student in writing within ten days of filing a written appeal.

Repetitions

All repeated courses are counted in the number of student's attempted credits, but cannot be counted towards full time enrollment status for the semester in which the repeated course is taken, unless the student is retaking a course in which he received a failing grade.

YESHIVA of KASHO

Students will be allowed to repeat a course provided the student will then remain within the time frame required for satisfactory progress.

ESL/ Non-Credit Remedial Courses

YOK does not offer any ESL or non-credit remedial courses.